



Tucson Police and Fire PSPRS Boards
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MEETING MINUTES

Tucson Police PSPRS Board

Tuesday, August 6, 2019

The regular meeting of the Tucson Police Public Safety Personnel Retirement System Board was held on Tuesday August 6, 2019 on the 1st floor, Tucson Fire Department, Room 121, Fire Central, 300 S. Fire Central Place, Tucson, Arizona.

Mayor Rothschild called the Tucson Police and Tucson Fire PSPRS Board meetings to order at 9:04 a.m.

1. ROLL CALL

Police Board Members:

Present:	Jonathan Rothschild	Member
	Thomas Palomares	Member
	Ana Urquijo	Member
	James Johnston	Member

Also Present:	Nathan Weber	Fire Board Member
	David McEvoy	Board Attorney
	Michael Jesse	Board Secretary
	Susanna Horn	PSPRS Office
	Tony Archibald	Tucson Police Department

A Police Board quorum was established with Mr. Petersen absent/excused.

2. POLICE CONSENT AGENDA: ITEMS A – E**A. MINUTES FOR APPROVAL – July 2, 2019****B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Barnett, Otis	Death	07/12/2019	08/01/2019	(\$ 4,247.13)

C. ELECTION TO PARTICIPATE IN DROP

<u>Name</u>	<u>Yrs of Srv</u>	<u>Date</u>	<u>Eff. Date</u>
Stewart, Thomas	29.043	07/31/2019	08/01/2019

D. REFUND OR TRANSFER OUT OF MEMBER CONTRIBUTIONS

<u>Name</u>	<u>Yrs of Srv</u>	<u>Cost</u>	<u>Type</u>
Henderson, Casey	0.28	\$1,721.60	Refund

E. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
McEvoy, Daniels, Darcy	August Retainer	08/06/2019	\$ 400.00	DA-23

Motion by Mr. Johnston, seconded by Ms. Urquijo, that Police Items A-E are adopted as written. Motion **CARRIED** by a roll call vote of 4-0.

3. FIRE CONSENT AGENDA: ITEMS A – C**A. MINUTES FOR APPROVAL – July 2, 2019****B. PENSION PAYROLL – Additions and deletions to benefits**

<u>Name</u>	<u>Transaction Type</u>	<u>LDW</u>	<u>Eff Date</u>	<u>Ben Amount</u>
Glenn, Lester	Death	06/24/2019	07/01/2019	(\$ 3,877.94)
Glenn, Cynthia	Survivor	N/A	07/01/2019	\$ 3,102.36
Boggs, William	Death	07/06/2019	08/01/2019	(\$ 4,419.45)
Boggs, Nancy	Survivor	N/A	08/01/2019	\$ 3,535.36

C. APPROVAL OF EXPENDITURES

<u>Company Name</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>	<u>Method</u>
McEvoy, Daniels, Darcy	August Retainer	08/06/2019	\$ 400.00	DA-23

No action taken by the Police Board on this Fire Item.

AUDIO RECORD ON FILE IN THE TUCSON POLICE AND FIRE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARDS' OFFICE LOCATED AT THE TUCSON FIRE DEPARTMENT, FIRE CENTRAL, ROOM 131, 300 S. FIRE CENTRAL PLACE, TUCSON, ARIZONA – AVAILABLE UPON REQUEST.

POLICE MINUTES
08/06/2019

APPROVED
09/03/2019

4. ANNUAL DISABILITY PHYSICAL – REQUIREMENT**Police**

<u>Name</u>	<u>DOM:</u>	<u>DOR:</u>	<u>Last Exam</u>	<u>Type</u>	<u>End Date</u>
Thompson, Jayson* ¹	08/27/2000	07/24/2018	06/03/2018	Accidental	08/08/2019
Sekavic, Christina* ¹	07/25/2004	09/22/2017	07/28/2017	Ordinary	08/21/2019

*Member no longer subject to audit. Board action to discontinue evaluations.

¹Member had prior service in the System that contributed to 20 year service threshold.

Motion made by Mr. Johnston, seconded by Mr. Palomares, that Mr. Thompson and Ms. Sekavic are no longer subject to medical audit and require no further reviews. Motion **CARRIED** unanimously.

Note: They have all reached the point at which they would have had 20 years of service.

5. ANNUAL DISABILITY PHYSICAL**Police**

<u>Name</u>	<u>DOM:</u>	<u>DOR:</u>	<u>Last Exam</u>	<u>Type</u>
Summers, Bret	07/02/2000	04/28/2005	08/17/2017	Accidental
Arendt, Patrick	06/03/2001	03/27/2009	08/04/2017	Ordinary

Motion made by Mr. Johnston, seconded by Ms. Urquijo, that Mr. Summers and Mr. Arendt be referred to the board physician for their required bi-annual physical in order to remain in compliance and eligible to continue receiving disability pension benefits.

Motion **CARRIED** unanimously.

6. FUND/OFFICE INFORMATION

- Administrative Assistant Position

Mr. Weber, who served as the Fire Board member on the interview panel, gave the Police and Fire Boards a summary of Kathy Wheeler's work history. He suggested her experience warranted compensation at the high end of the listed pay range - \$16.50 per hour. He further supported that suggestion by noting that the job was not benefits eligible.

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POLICE MINUTES
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09/03/2019

Motion by Mr. Johnston, seconded by Mr. Weber, to approve the hiring of Ms. Kelly Wheeler for the part-time Administrative Assistant position at a pay rate of \$16.50 per hour.

Motion **CARRIED** unanimously in a joint vote of the Fire Board and the Police Board.

- Fire Board Special Election

Mr. Jesse provided the Fire Board with a draft of the ballot he intended to use for the special election. He told the Fire Board that an announcement regarding the special election would be sent out via the Tucson Fire daily bulletin. He also let the Fire Board know that he planned to mail ballots on August 16. He requested the Fire Board's approval of the ballot so he could do so.

No action taken by the Police Board on this Fire Item.

- Miscellaneous / Other

Prepaid Employer Contributions - Residual Balances End of FY 2019

Mr. Jesse told the Police and Fire Boards the FY 2019 year-end residual prepaid employer contribution balances were \$4,889,273.17 for Tucson Police and \$3,441,261.82 for Tucson Fire. Mr. Jesse noted these amounts exactly match his internal tracking. The amounts will be "zeroed out" and applied as direct payments to the actuarial unfunded liabilities for the two agencies.

DROP Employee Contribution Roll Back - Interest Payments

Mr. Jesse informed the Police and Fire Board that the interest payments are scheduled to be issued via direct deposit Wednesday August 7. Any payments that need to be made by check are scheduled to be issued August 8.

New PSPRS Administrator

Jared Smout will no longer be serving as the PSPRS Administrator. Bret Parke is now serving as the acting Administrator. PSPRS intends to conduct a national search for a new Administrator.

Closing Comments

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Mr. Jesse noted he may be using vacation time on September 5 and September 6 for a family event. He also noted that he had been summoned for Federal jury duty. It is scheduled for September 9 through September 13. He has to call in daily to see if he will be required to attend.

7. ADJOURNMENT

The next regular meeting of the Tucson Police and Fire Public Safety Personnel Retirement System Boards is scheduled for **9:00 a.m.** on **Tuesday, September 3, 2019**, in Fire Central **Room 121**, Tucson Fire Department, 300 S. Fire Central Place, Tucson, AZ.

Mayor Rothschild adjourned the Police and Fire Boards at 9:15 a.m.

Michael J. Jesse, Board Secretary

Date

Jonathan Rothschild, Chairman

Date

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